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## OFFICE OF THE REGISTRAR

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### REGISTRATION NOTICE: 2024, SEMESTER 1

All students (Conventional, Block Release and those on Work Related Learning) are hereby urged to take note of the following information relating to Registration for the 2024, Semester 1 in terms of the 2024 Academic Calendar

- (a) Online Registration is **now open** and all students are encouraged to register for the 2024, Semester 1.
- (b) Normal Registration is closing on **Friday 15<sup>th</sup> March 2024**.
- (c) Late Registration, which attracts a Late Registration fee is closing on **28<sup>th</sup> March 2024**.
- (d) There is **no provision** for Late, Late Registration or Registration in Retrospect.
- (e) 1<sup>st</sup> Session Semester Examinations are running from **8<sup>th</sup> – 12<sup>th</sup> April 2024**.
- (f) **Only Registered Students** will be allowed to sit for the 1<sup>st</sup> Session Semester Examinations.
- (g) Students are required to pay at least 60% of the total Semester fees in order to be eligible to register.
- (h) Unregistered students on Work Related Learning **will not** be assessed.
- (i) Students who fail to register within the indicated Registration Timelines should consider themselves as having **deferred** their studies.
- (j) University accommodation will be accessed on a first come first served basis for students who would have paid **Full Semester Fees** and **Full Accomodation Fees**.

#### NB

- All students who Deferred Studies (who failed to register) during the 2023, Semester 2, are urged to properly regularise their Registration within the indicated Registration Timelines to avoid further prejudicing themselves.
- Students are advised not to make payments on the last day of registration as it takes at least 24 hours from the day of payment for the amount to reflect on the portal.
- It is hoped that all students will consider this information seriously. For any further inquiries and any points of clarification, please do not hesitate to contact the undersigned or any member of the Academic Registry Team.

Thank you.



**Mrs P. Muhita**  
**Deputy Registrar, Academic Affairs**

01/02/2024

